

OVERLOOK MUTUAL HOMES, INC

61 Colin Kelly Drive Riverside, OH 45431 Ph 937.252.5693 Fx 937.252.0221

APPLICATIONS MUST BE COMPLETED (WITH PHOTOCOPIES OF ALL REQUIRED DOCUMENTATION INCLUDING PROOF OF INCOME ATTACHED) TO BE CONSIDERED FOR HOUSING.

1. If you are married:
 - A copy of marriage certificate.
2. If you are married with dependents:
 - A copy of marriage certificate
 - Birth Certificates for listed dependents.
 - Custody papers (if applicable)
 - Legal Guardianship
3. If you are divorced:
 - A copy of divorce decree or dissolution.
4. If you are divorced with dependents:
 - A copy of divorce decree or dissolution
 - A copy of birth certificate for listed dependents
 - A copy of custody papers for listed dependents
 - Legal guardianship documents (if applicable)
5. If you are single with dependents:
 - A copy of birth certificates for listed dependents
 - Legal guardianship documents (If applicable)
6. If you are widowed:
 - A copy of death certificate of deceased spouse
7. If you are widowed with dependents:
 - A copy of death certificate of deceased spouse
 - A copy of birth certificates for listed dependents
 - Legal guardianship documents (if applicable)
8. Copies of 2-4 weeks of pay stubs, a form 1099 or copy of prior year Federal Tax returns.

The estimated cost of moving into Overlook is as follows.

\$1500.00 Membership Payment*
\$ 70.00 Membership Fees
\$ 465.00 First Month's Payment is Pro-Rated (2 Bed)
\$2035.00 Total

* The amount refundable upon vacating, minus any charges owed to the Corporation, and, after the unit has been cleaned, painted, and passes inspection.

A single pet under 30lbs. is permissible with an additional payment of \$20.00 per month, and a non refundable pet deposit of \$150.00.

NOTE: A single person must bring home at least a \$1000.00 per month, and a family \$1500.00 to qualify. With proof of income as listed in #8.

NOTE: A \$20.00 (non-refundable) screening fee (cash or money order only) and a copy of applicants and any other allowable adults driver's license must accompany all applications at time of submission, which will be reviewed and filed within a five day period upon receipt by the manager, unless otherwise notified by this office.

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APPLICATION FOR HOUSING

Applicant's full name _____

Present address _____

Social Security No. _____ Date of Birth / / City State Zip
DL# _____

Home Phone No. _____ Work Phone No. _____ Other _____

Employer _____ Address _____

Length of Time on Job _____ Net wage per month: _____ Zip

Spouse's Employer: _____ Zip

Address: _____

Net wage per month: _____

Marital Status: Married _____ Single _____ Divorced _____ Widowed _____

Spouse's full name _____

Social Security No. _____ Driver's License No. _____

Work Phone No. _____ Other _____

Other Source of Income:

Social Security \$ _____ Pension \$ _____ Child Support \$ _____

Average Monthly Income \$ _____